

**PROPERTY TEAM MINUTES
DECEMBER 15, 2023**

MEMBERS:

Bill Bond (Chair)

Joe Mueller – Phoned in

Claude Zimmerman - Secretary

Gary Tackes

TOPICS FOR DISCUSSION:

OLD BUSINESS

Continue discuss of all aspects of the insurance claim process.:

- **Security Panel:** Guetzke sent us a quote \$2,723.96.00 for the Sanctuary sensor replacement. We also need to validate that the radio transmitter is working properly. Bill indicated he paid the \$490 invoice for the initial service and will talk to our insurance company to see if they will pay for this work. Bill will bring the new quote to the council.

Solar Panel Inverter: Endries Solar came in and informed Gary and Claude that other than inspecting for wire connections and some hot spots in the inverter panels, there isn't much that can be done without the monitoring panel. He will send us a quote for replacing the missing bracket and attaching some loose wires rubbing on the roof.

Sauk Creek Grade Issues: Bill contacted Jon Crain about our Creekside trees. Claude talked with Jon and was informed that he had taken several limbs down on December 8 and hopes to complete the job over the Christmas break.

Elevator Repair: Team has proposed to the Council that we accept MEI's quote for \$114,000 to repair our elevator. The Council and congregation accepted our proposal for MEI to start work. They came in on December 5 to hoist the car and take measurements on the cylinder. They will return a couple weeks before the new cylinder arrives so they can remove the old cylinder and concrete pad.

Snow Removal: Bill found a contractor to provide this service for \$210 per visit for snow fall over 2 inches. We will look for volunteers to shovel for snowfall under 2 inches.

Church Security Seminar: Bill reached out to the PWPDP and they will meet with us on December 18 to look over our church and offer their recommendations. Bill will bring this topic up at our next church service to see if others wish to attend.

Property Insurance quotes: We discussed our current policy which includes \$14,000 coverage for our artwork. We need to establish a policy for other gifts to the church to establish who is responsible for up keep on donated artwork. This topic was brought up over a year ago and Pastor Scott indicated that he would look into how other churches handle this and create a team to consider such a policy. There has been no progress on this as of yet.

NEW BUSINESS

Circuit Breaker ID Project: Many of our circuit breakers are currently labelled incorrectly which could cause serious problems if we can't turn them off in an emergency. We have already found some circuits that we can't ID the breaker for. We will start on this January 8 at 10:00

Continue to next page →

PROPERTY TEAM MINUTES
DECEMBER 15, 2023

HVAC: Discussed the invoice Joe received that hasn't been paid for original service work performed on the AC units in July. Although their work didn't resolve the problem and it falsely indicated that we had ground fault issue, KKomfort came in and resolved the issue.

Gary will order a new igniter for our inventory in case we need one and we will have PBBs come in next September to do an annual inspection. Claude will put it on our calendar as a reminder.