

**PROPERTY TEAM MINUTES
NOVEMBER 25, 2022**

MEMBERS PRESENT:

Bill Bond (Chair)
Joe Mueller

Claude Zimmerman - Secretary
Gary Tackes

TOPICS FOR DISCUSSION:

OLD BUSINESS

Completion of Seasonal HVAC Systems: shut down, pressure reducing valve and igniter, circuit board for the AC. Decided to accept J&H Heating's quote for \$1259. Claude sent a second email to J&H asking for a contract. Waiting for J&H to send contract. If no response, soon we will go with KKomfort in Grafton.

Webster Street Sidewalk Crack: Bill will follow up with AT&T Damage Control dept for the sidewalk issue and the Repair dept for answers to the wiring to the elevator and the issue with the poor connection. Also will discuss updated internet fiber optic cable.

Handrail: Claude suggested an easy to make railing and Bill will present the idea to the Council for approval.

Stained Glass Quote: Allan Staige was in last month to quote on our stained-glass windows that are in need of repair. Allan is also quoting on the Heatwole family stained-glass window at the entrance that has a crack in it. Waiting on quote. Bill will follow up.

Status of Elevator Room File Cabinets: Bill stated he would talk to Phil Stepanski about the storage files in the Elevator room to see if he has emptied them as of yet.

Sauk Creek Grade Issues: There are two large trees that appear to be at risk of falling and endangering the creek bank further. There is also another large tree on the SW corner of Fellowship Hall that is affecting the efficiency of the solar panels. Bill spoke with Jon Crain from the city, and he will schedule a meeting with us soon. Claude will follow up with Jon Crain and get back to us.

Calendar System: Bill was going to check with Amy on this.

NEW BUSINESS

Snow Plowing Contract: We discussed the new contract and felt that the price was reasonable, but we needed to add an amendment for salting time and material. Bill will contact the Council with regards to church members doing the 2 inches or less around the doorways and church sidewalks like last year. Or we will need contractor to take on that responsibility.

Guetzke/Emergenc24 Contract: Claude will contact Guetzke to find out about the new contract. Our old contract only went to 2021. It appears as though we are paying Guetzke \$350/year for the Emergenc24 system and the annual inspection that Guetzke performs.